



OFFICE OF THE DIRECTOR
ENGLISH LANGUAGE TEACHING INSTITUTE, ASSAM
■ Kahilipara ■ Guwahati - 781019.
☎ 91-361-2380771 ■ email: eltiassam@rocketmail.com

Chitra Lekha Sarma, M.A., M. Phil.
Director-in-charge

Short Notice inviting Quotations

Sealed quotation affixing non-refundable court fee stamp for Rs 8.25 (Rupees eight and paise twenty five) only are hereby invited from the Govt. Registered Firm/Supplier/Dealers for purchasing a steel Almirah for English Language Teaching Institute, Assam as per the following specification and will be received by the undersigned till 16th March, 2018 up to 3.00 pm and will be opened on the same day at 3.30 pm in presence of the tenderers or their authorised representative if any.

The tender must furnished upto date Trade Licence, Income Tax Returns, Pan Card, and GST Registration alongwith their tender failing which no tender will be accepted.

The undersigned is not bound to accept the lowest rate and may reject any or all tenders without assingning any reason thereof. The accepted farm will have to supply the item in the office of the Director, ELTI, Assam, Kahilipara, Guwahati-19 within 7 (seven) days from the date of receipt of the office order for supply of the steel Almirah.

Specification :

1. Steel office Almirah (Four self with Godrej Locker facility) : 1 (one) piece
Height : 6 (Six) feet and 6 (Six) inch
Breath : 3 (Three) feet
Plain Sheet : 28 or 30 Gaze
Colour : Gray

sd/-
(Chitra Lekha Sarma)
Director I/c
ELTI, Assam, Kahilipara,
Guwahati -19

Memo No: ELTI/ FS/1/1997/

dated : 03-03-2018

- Copy to : 1. The Commissioner & Secretary to the Govt. of Assam
Education (Elementary) Department
Dispur, Guwahati - 6 - for favour of his kind necessary information please.
2. Notice Board of ELTI, Assam
3. Local bonafied farms
4. Office file.
5. Official website of ELTI, Assam

Chitra Lekha Sarma

(Chitra Lekha Sarma)
Director I/c
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H/S



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Corrigendum

In partial modification of the short quotation notice vide memo No: ELTI/ FS/1/1997 /4837-4841 dated 03-03-2018 a corrigendum is hereby issued to read Plain Sheet : **22 Gaze** in place of **28 or 30 Gaze** and the number of Almirah as 1 (one) piece with Godrej locker facility and 1 (one) piece without locker facility mentioned in the specification. Other terms and conditions will be same.

sd/-
(Chitra Lekha Sarma)
Director I/c
ELTI, Assam, Kahilipara,
Guwahati -19

Memo No: ELTI/ FS/1/1997/ *4844-48*

dated : 09-03-2018

- Copy to : 1. The Commissioner & Secretary to the Govt. of Assam
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HKS