



ENGLISH LANGUAGE TEACHING INSTITUTE, ASSAM

An Autonomous Institute of English Training and Research of the Department of Education
Ministry of Human Resource Development, Govt. of India and the Department of Education, Govt. of Assam

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NEWSLETTER

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APRIL, 2012 TO MARCH, 2013

From the Editor's Desk

We are happy to be able to publish the Newsletter of ELTI, Assam of 2012-13. This Newsletter is an account of the activities done since the publication of the previous Newsletter and the proposed programmes and plans of the Institute for the coming days.

This year has been remarkable for ELTIA for many reasons. The achievement in academic side is marked by the publication of **A Handbook For Class VIII English Teachers: A New Approach** and the translation of a training module of Elementary Education Department, Assam, whereas the formation of the sub-committee of ELTI, Assam and the handover of the charge of the Director are the remarkable developments in the administrative side.

Though the Institute has been functioning with lots of constraints, still in this year, it has been able to conduct a lot of training programmes (in Guwahati and in remote areas of Assam), and a workshop. It has prepared and published **A Handbook For Class VIII English Teachers: A New Approach**. As part of its extension service it has helped SCERT, Assam, SSA, Assam and RMSA, Assam in various ways in their training programmes. It has submitted a training module to RMSA, Assam. It has also submitted a translated version of a training module of Elementary Education Department, Assam to SCERT, Assam. We are proud to be associated with these organizations and are looking forward to more coordination and cooperation from them and also from the Directorates of Elementary and Secondary Education, SEBA, AHSEC, DEEO offices and IS offices of different districts to make our efforts more fruitful and realistic in the coming days.

It is worthwhile to mention that ELTIA is the only Govt. aided Institute of Assam (It receives Grants In Aid from the State Govt.) devoted solely for the cause of improving English teaching and learning in Assam. But unfortunately, the role that ELTIA can play in this regard hasn't been exploited yet. The scope of the Institute hasn't been properly explored yet. The institute is engulfed with problems of various nature. There is an urgent need to address these problems in order to enable the Institute to contribute to the changing teacher education scenario of the state in a big way. In this regard a road map of the Institute should be prepared in consultation with the respective authorities, the respective Govt. Departments (both the state & the central), sister organisations & renowned academicians from this field.

Publication of A Handbook For Class VIII English Teachers: A New Approach



This year we have published **A Handbook For Class VIII English Teachers: A New Approach** and hope that it will help the teachers teaching English in general and teaching English in class VIII in particular. This is the first publication of a handbook by ELTI, Assam and we hope that we will be able to bring out more publications to help our teachers in the future also.

A Workshop for School Teachers

A workshop on **Designing Activities For Class VIII English Text book** was organized from 28th January to 30th January, 2013. 16 school teachers participated in the workshop and 6 Resource Persons were invited to help the teachers. The teachers were divided into 5 groups. Each group had to select only one lesson from class VIII English textbook and work on it. The lessons selected are - **The Best Christmas Present in the World, The Tsunami, Geography Lesson, Bepin Choudhury's Lapse of Memory and The Summit Within.**



English Language Teaching Institute, Assam (ELTIA)

Details of the programmes conducted by ELTIA

3 - day in Service Door Step Training programme for Teachers of Lower Primary schools

S.N	Date	Duration	Venue	Level	No. of Participants reported	No. of Participants invited
1	05-04-12 to 7-4-12	3-day	Majuli Jorhat	Lower Primary	Majuli Jorhat :36	Majuli : 40
2	25-04-12 to 27-04-12	3-day	Jorhat	Lower Primary	Jorhat :33	Jorhat : 40
3	24-07-12 to 26-07-12	3-day	Jorhat	Lower Primary	Jorhat :20	Jorhat : 30

3 - day in Service Door Step Training programme for Teachers of Upper Primary schools

S.N	Date	Duration	Venue	Level	No. of Participants reported	No. of Participants invited
1	08-05-12 to 10-05-12	3-day	Dibrugarh	Upper Primary	Dibrugarh : 40	Dibrugarh : 50
2	26.02.13 to 28.02.13	3-day	Morigaon	Upper Primary	Morigaon : 47	Morigaon : 50

3 -day workshop on Designing Activities for Class VIII English Textbook

S.N	Date	Duration	Venue	Level	No. of Participants reported	No. of Participants invited
1	28.01.13 to 30.01.13	3-day	ELTI, Assam	Class VIII Secondary	Kamrup : 16	Kamrup - 17

5 day in Service Training programme for Teachers of Upper Primary schools at ELTI, Assam

S.N	Date	Duration	Venue	Level	No. of Participants reported	No. of Participants invited
1	12-06-12 to 16-06-12	5-day	ELTI	Upper Primary	Dibrugarh : 20	Dibrugarh : 35
2	09-07-12 to 13-07-12	5-day	ELTI	Upper Primary	Sivasagar : 21	Sivasagar : 30
3	06-08-12 to 10/8/2012	5-day	ELTI, Assam	Upper Primary	Kamrup (M) 35	Kamrup (M) 40
4	05-11-12 to 9/11/2012	5 days	ELTI, Assam	Upper Primary	Kamrup 12	Kamrup =35
5	19-11-12 to 23-11-12	5 days	ELTI, Assam	Upper Primary	Kamrup: 16 Nagaon: 8 Darrang: 4 Total : 28	Kamrup:20 Nagaon: 10 Darrang:10 Total: 40
6	18.02.13 to 22.02.13	5-day	ELTI, Assam	Upper Primary	Kamrup 6 Nalbari 7 Barpeta : NIL Goalpara : NIL Morigaon : 10 Total 23	Kamrup 10 Nalbari 10 Barpeta : 10 Goalpara : 10 Morigaon : 10 Total 50
7	12.03.13 to 16.03.13	5-day	ELTI, Assam	Upper Primary	Kamrup (M) 8 Barpeta : 9 Darrang: 8 Nagaon: 6 Total 31	Kamrup 20 Barpeta : 10 Darrang: 10 Nagaon: 10 Total 50
8	18.03.13 to 22.03.13	5-day	ELTI, Assam	Upper Primary	Kamrup (R) 7 Kamrup (M) 3 Nalbri 5 Sonitpur 5 Goalpara NIL Total : 20	Kamrup (R) 10 Kamrup (M) 10 Nalbri 10 Sonitpur 10 Goalpara 10 Total : 50

5 day training programme for high school teachers at ELTI, Assam

S.N	Date	Duration	Venue	Level	No. of Participants reported	No. of Participants invited
1	3-12-12 to 7-12-12	5-day	ELTI, Assam	Secondary	Kamrup: 14 Nagaon: 9 Darrang: NIL Nalbari: 9 Total 32	Kamrup: 20 Nagaon: 10 Darrang: 10 Nalbari: 10 Total 50
2	17.12.12 to 21.12.12	5-day	ELTI, Assam	Secondary	Kamrup : 11 Barpeta :10 Golaghat :10 Sibsagar : 9 Total: 40	Kamrup : 20 Barpeta : 10 Golaghat : 10 Sibsagar: 10 Total 50
3	07.01.13 to 11.01.13	5-day	ELTI, Assam	Secondary	Kamrup (R) 15 Darrang: 7 Morigaon: 6 Sonitpur 10 Total 38	Kamrup (R) 20 Darrang: 10 Morigaon: 10 Sonitpur 10 Total 50



Mrs. Kumkum Sinha, Ex-Director, ELTI, Assam in a training programme at Jorhat



A trainee teacher sharing his experience of the training programme conducted for upper primary teachers



High school teachers attending a five day training programme

The event of Book Display

A new academic event of the Institute was the Book Display. In order to create an interest in reading and buying books, this event was organized during training programmes.



Teachers are busy in selecting books

Translation Work

ELTIA has translated a training module named **One Day Training Programme For The Cook Cum Helper of Mid Day Meal** of Elementary Education Department from Assamese to English and submitted it to SCERT, Assam

The course contents of the training programmes

Phonetics and Spoken English, Grammar, Four Basic Skills, Computer Assisted Language Learning, Handling the Text book in A Communicative Way, Use of the Dictionary, Activity Based Classroom and Methodology are some of the areas where we focus on in the training programmes.

Seminars and Workshops attended by the Director and the Faculty members of the Institute

1. Chitra Lekha Sarma, Director i/c of the Institute acted as a Resource Person in a 2 Day UGC sponsored National Seminar held from 26th May to 27th May, 2012 at Nalbari.
2. Mrs. Kumkum Sinha, The Ex Director of the Institute participated in the Tenth Asia TEFL International Conference held from 4-6 October, 2012 in New Delhi.
3. Chitra Lekha Sarma, Director i/c of the Institute participated in the Lesson Planning Workshop conducted by the British Council from 19th to 21st January, 2013 in Guwahati.

Tentative Academic Calendar for 2013-2014 From April, 2013 to March, 2014

S. N.	Period	Name of the programme	No of teachers
1	02-04-2013 to 06-04-2013	5-day in-service training programme for High School teachers	50
2	22-04-2013 to 26-04-2013	5 Day in-service training programme for Upper Primary teachers	50
3	02-05-2013 to 31-05-2013	One month Certificate Course in ELT for High School teachers	40
4	03-06-2013 to 07-06-2013	5-day in-service training programme for High School teachers	50
5	18-06-2013 to 20-06-2013	Workshop on designing communicative activities to teach Grammar & Vocabulary to Upper primary students (I)	40
6	01-07-2013 to 31-07-2013	One month Certificate Course in ELT for Upper Primary School teachers	40
7	05-08-2013 to 07-08-2013	3- day Doorstep Course for Upper Primary teachers	50
8	19-08-2013 to 23-08-2013	5-day in-service training programme for Upper Primary teachers	50
9	02-09-2013 to 30-09-2013	One month Certificate Course in ELT for High School teachers	40
10	03-10-2013 to 05-11-2013	3- day Doorstep Course for Upper Primary teachers	50
11	29-10-2013 to 30-10-2013	2 day International Seminar on Testing and Evaluation: Concept, Reality, Impact and Implications	30
12	04-11-2013 to 08-11-2013	5-day in-service training programme for LP teachers	50
13	19-11-2013 to 21-11-2013	3 day workshop on Designing Communicative Activities for Class IX Textbook (II)	40
14	03-12-2013 to 07-12-2013	5-day in-service training programme for High School teachers	50
15	10-12-2013 to 14-12-2013	5-day in-service training programme for LP teachers	50
16	02-01-2014 to 04-01-2014	3 day workshop on Classroom Based Research (III) for High School teachers	40
17	27-01-2014 to 31-01-2014	5-day in-service training programme for UP teachers	50
18	01-02-2014 to 28-02-2014	One month Certificate Course in ELT for Upper Primary School teachers	40
19	03-03-2014 to 07-03-2014	5-day in-service training programme for UP teachers	50
20	10-03-2014 to 14-03-2014	5-day in-service training programme for LP teachers	50

Materials Production for 2013 - 2014

1. Publication of the papers of International seminar to be held
2. Newsletter
3. Publication of the materials to be produced in workshops I & II
4. Publication of Annual Journal ELTIAJ
5. Training module of 5 days duration for
 - (i) Upper Primary level training programme
 - (ii) Secondary level training programme
6. Training module of one month duration for
 - (i) Upper Primary level training programme
 - (ii) Secondary level training programme

About The Institute

English Language Teaching Institute, Assam (ELTIA) is a premier Institute of Assam in the field of English Teacher Training. It is an Autonomous Organization established by the Department of Education, Govt. of Assam under the societies Act 1860 in 1986. It is supported by the ELTI Support Scheme of the Ministry of Human Resource Development, Govt. of India. It has completed 25 years in September, 2011. With an aim to raise the standard of English Language teaching and learning in the state of Assam, ELTIA has always tried to address the problems related to English Teaching.

ELTIA conducts various ELT programmes for the teachers of English of the lower primary, upper primary and secondary schools of Assam. It also conducts refresher course for the subject teachers of Assam, The programmes conducted by ELTI, Assam are :-

- In-service training programmes
- Spoken English courses
- Language research project
- Material production and publication, also seminars etc.

ELTIA conducts courses of various duration. The programmes of long duration are :-

- Three Month Diploma Course in ELT
- One Month Certificate Course in ELT

Besides these we conduct training programmes of short duration (mainly of 5 day) in the institute and door step courses (mainly of 3 days) outside Guwahati. Our academic matters are monitored by the English and Foreign Languages University (EFLU), Hyderabad. The teachers attending the training programmes get stipend and T.A. according to ELTI Support Scheme Guideline and ELTI, Assam norms. We provide hostel facilities to the teacher participants who come from distant places.

ELTI, Assam is a well-equipped training institute in English in the state of Assam. It has a specialized library rich in books on Linguistics, Methodology, ELT and English literature. The library has the latest collection of Dictionaries and Encyclopedia. It is considered to be one of the best libraries in the State in the field of ELT. The Institute has a center for CALL (Computer Assisted Language Learning). It has a rich collection of audio visual aids for the teaching and learning of English.

We also work in collaboration with SCERT, Assam, SEBA, AHSEC, SSA, Assam, RMSA, Assam, All India Radio (AIR), Guwahati and Teachers' Associations at the District and Block level.

MEMBERS OF THE PRESENT BOARD OF GOVERNORS OF ENGLISH LANGUAGE TEACHING INSTITUTE, ASSAM

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| 10. The subject expert teachers - one from LP, UP & secondary school level | Member |
| 11. The Director, ELTI, Assam | Member Secretary. |



A photo of the Board meeting held on 18th August, 2012

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|-----------------------------------------------------------------------------------------|--------------|
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